

# Taipei City Hsiang-Jing Shelter COVID-19 Prevention Plan

Garden of Hope

# Prevention Mechanism

- ▶ Infection Prevention Training
- ▶ Employee, Resident, Visitor Management

# Response Mechanism

- ▶ Quarantined zone
- ▶ Suspect handling procedure
- ▶ Division of responsibility response plan

# Infection Prevention Training

- ▶ Briefing on the latest information about the outbreak
- ▶ Teach respiratory hygiene/cough etiquette
- ▶ Ensure sufficient hand-washing products & masks for employees
- ▶ Implement proper hand-washing steps at the “five designated times” (such as after using the toilet)
- ▶ Wear masks at all times when working with residents
- ▶ Clean and disinfect the shelter with bleach-water solution 500ppm concentration every morning and evening.
- ▶ Keep the shelter clean and ventilated

# Employee and Resident Management

## Employees:

1. Adhere to sanitary food prep
2. Employees with fever/respiratory tract infection must not come to work

Temperature recorded in the morning and afternoon

Record upper respiratory infection symptoms and any abnormalities

## Residents:

1. Wash/disinfect hands upon returning
2. Temperature recorded upon return
3. Shower before dining
4. Wear masks while serving food
5. Sit 1 m apart while dining

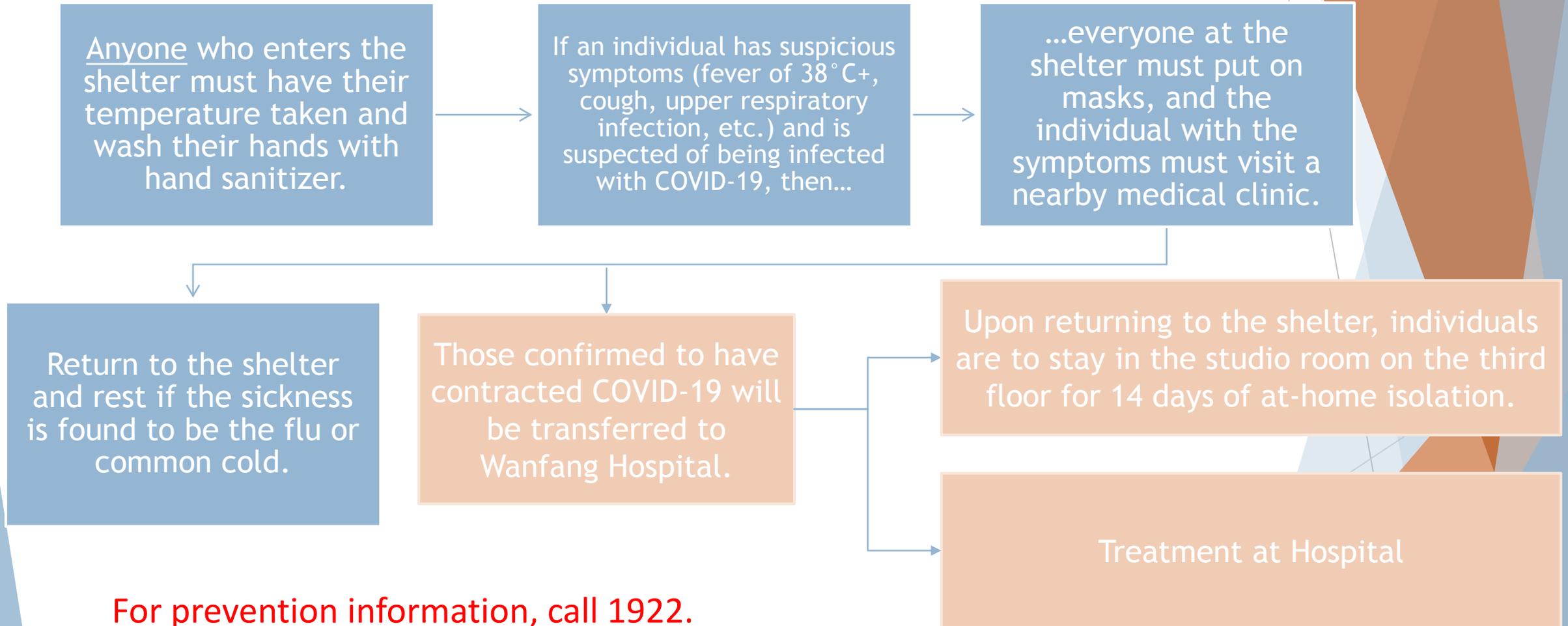
# Visitor Management

1. Temperature taken upon entering
2. Wash hands upon entering
3. Answer questions on TOCC (travel, occupation, contact, cluster)
4. Suspects of infections will not be permitted to enter
5. Those who meet COVID-19 risk conditions will not be permitted to enter

# Quarantine Zone

- ▶ A whole floor with independent space for suspected/confirmed residents
- ▶ Employees are to wear standard protective garments when serving meals or providing other services to these residents
- ▶ Follow the below procedure for medical care

# Suspect Handling Procedure



**For prevention information, call 1922.**

# Taipei City Hsiang-Jing Shelter COVID-19 Response Team Structure

